

Payment Terms

A signed acceptance of our quotation and terms and conditions must be received by us before work can commence on your assignment. We reserve the right to amend our original quotation at any time should additional work be requested by the client.

Invoices will be sent to clients upon completion of the work and are payable strictly within the stated time limit. We understand and will exercise our statutory right to interest and compensation for debt recovery costs under the late payment legislation if we are not paid according to agreed credit terms.

For clients using our services regularly. (packages) we can send invoices at the end of each calendar month. If your invoice total is assumed to be above the sum of £200, a payment of 50% of the final sum will need to be received before we can commence work.

Project work (ad hoc) payments will be payable in advanced.

Payment can be made by BACs, Paypal and direct debit, invoices will be submitted in GBP and will be subject to any bank charges related to bank transfers and credit/debit card handling charges (3.5% for Paypal).

Any additional costs incurred for example, postage, courier, will be invoiced separately to the client as 'Additional Expenses'

In the event of a contract or our service being cancelled/terminated, the client agrees to pay for all work completed up to that point.